

BRIEF PROFILE OF KEY OFFICERS

Name	Designation	Unit of Assignment	Educational Background	Professional Experience	Government Eligibilities	Areas of Specialization	Relevant Training
Araceli G. Tungpalan	Department Manager III	Accounts Management Department	<p>AB Sociology (Ateneo de Davao University)</p> <p>Bachelor of Laws (Ateneo de Davao University)- Second Year</p>	<p>Home Guaranty Corporation</p> <ul style="list-style-type: none"> Department Manager III- 01/12/07-Present Regional Manager- 11/01/95-01/11/07 Project Development Officer-01/01/94-10/31/95 Supervising Financial Specialist-10/09/90-12/31/93 <p>Housing and Urban Development Coordinating Council (HUDCC)</p> <ul style="list-style-type: none"> Sociologist-01/16/90-10/08/90 Economic Researcher- 10/01/89-01/15/90 Project Evaluation Officer- 12/01/88-06/30/89 <p>Ministry of Human Settlements (MHS)</p> <ul style="list-style-type: none"> Deputy Provincial Manager-07/01/86-02/28/87 Settlements Assistant II- 05/01/86-06/30/86 Services Delivery Coordinator-07/01/80-07/31/82 Technical Assistant on Town Planning-02/16/79-06/30/80 	<p>Career Executive Service Officer VI</p> <p>Career Executive Service Eligibility</p> <p>Honor Graduate (PD 907)</p>	<p>Town Planning</p> <p>Community Organization</p> <p>Project Management</p> <p>Writing and Communication Skills</p> <p>Research</p> <p>Event Organizer</p> <p>Accounts Management</p> <p>Conduct of Training/ Orientation</p>	<ul style="list-style-type: none"> Business Continuity Plan & BCP Implementation Course Business Communication and Technical Documentation Skills Enhancement Training Business Continuity Management System Development Course Internal Audit Training Orientation on Rights, Benefits, and Privileges under the Employees' Compensation and State Insurance Fund Strategic Performance Management System Seminar on Government Procurement Reform Act (Republic Act No. 9184) Root Cause Analysis Training Course on Internal Quality Audit Managerial Leadership CES Executive Leadership and Wellness Camp Strengthening Capacity of Developing Member Countries for Managing Credit Enhancement Products The 7 Habits for Managers Workshop Managing Work Attitudes 7th National Conference of Career Executive Service

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							<div>Officers</div> <ul style="list-style-type: none">• Seminar-Workshop on Administrative Justice• Comprehensive Shelter Plan Workshop-Writeshop• Team Enhancement Workshop• Property Forum• Conference on New Civil Service Policies on Appointments and Hiring Procedures• Mindanao Regional Consultative Council/Development of Poor Urban Communities Sector Project• Seminar-Workshop on the Provincial Socialized Housing Framework Plan• Effective and Results-Oriented Key Employee• Regional Workshop for the Housing Summit• Workshop on Housing Loan Facilities of Major Financial Institutions• Regional Housing Agencies Team Development Workshop of the Program for Enhancing Organizational Effectiveness• “Salamin ng Paglilingkod” Executive Leadership Program• Stress and Time Management• Computer Training on

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							<div>Window Utilities and Microsoft Office (Word and Excel)</div> <ul style="list-style-type: none">• Performance Evaluation Seminar• Value Reorientation and Proactive Management Seminar-Workshop• Team Building & Self-Empowerment & Enhancement of Report Writing Skills Seminar• Training Workshop on Integrated Urban Area Development• Gender Sensitivity Orientation Seminar• Seminar-Workshop for Developing a Successful Team Environment at the HIGC• Sub-Regional Policy Seminar for South Asia on Global Strategy for Shelter• Project Planning: ZOPP Approach Seminar-Workshop• Formulation of Shelter Strategies• Trainor's Training• Human Settlements Officer Training Program• Staff Development• Training Workshop on Town Planning